



JOB PROFILE:

Junior Researcher, Regular Researcher, and Senior Researcher

Location: Mexico City, Mexico¹

Type: Full-time

Reports to: Research Coordinators

Compensation: Based on internal pay scale:

- Junior: \$1,587 – \$2,142 USD/month
- Regular: \$2,142 – \$2,828 USD/month
- Senior: \$2,828 – \$3,676 USD/month

Difference between positions:

- Junior: 0–1 years of experience
- Regular: 1–3 years of experience
- Senior: 4+ years of experience

Organization

[Empower, LLC](#) is a US-based social enterprise, owned and governed by its workers, headquartered in Mexico. It specializes in strategic research, business intelligence, and capacity building for civil society organizations, from a human rights perspective. Our mission is to improve corporate accountability by bridging the strategic information gap between corporations and civil society. Our goal is to address the existential problem of corporate capture of the State by private economic interests, as we believe this is the root cause of numerous social problems—from corruption and large-scale inequality to the climate crisis and impunity.

Job Objectives

Research positions involve carrying out strategic corporate research projects, power mapping, money tracking, and financial market and political economy analyses with a gender and human rights perspective.

Specific Responsibilities — Senior Researcher

- Be part of a research team under the supervision of research coordinators and executive leadership. Work both independently and in teams, with autonomy and the ability to influence project design and direction.
- Participate in the full development of a research project, from problem framing to final output, autonomously under coordination supervision.
- Proactively participate in external communications with partners, clients, and counterparts, following directions from coordinators.

¹ The Empower team is required to spend 2 days/week at the organization's office in Mexico City; the remaining days may be worked remotely.



Specific Responsibilities — Regular and Senior Researchers

- Be part of a research team under the direction of both coordinators and Executive Leadership. Carry out individual and team-based work.
- Creatively solve challenges that arise during the development, writing, and presentation of research.
- Generate corporate information access and transparency strategies for clients and counterparts.
- Use transparency platforms to submit and follow up on freedom of information requests.
- Use various technologies (especially open-source software), databases, and research services from both open-access and paid sources.
- Conduct fieldwork and source-based research when necessary.
- Build, populate, and maintain databases on investors, boards of directors, and corporate finances, along with other data entry and maintenance tasks for databases and websites.
- Contribute to advocacy processes based on research findings, in collaboration with clients and counterparts.
- Participate in organizational spaces (trainings, committees, etc.).

Specific Responsibilities — Junior Researcher

- Be part of a research team under the direction of both coordinators and Executive Leadership. Carry out individual and team-based work.
- Use transparency platforms to submit and follow up on freedom of information requests.
- Use various technologies (especially open-source software), databases, and research services from both open-access and paid sources.
- Conduct fieldwork and source-based research when necessary.
- Populate and maintain databases on investors, boards of directors, and corporate finances, along with other data entry and maintenance tasks for databases and websites.
- Participate in organizational spaces (trainings, committees, etc.).
- Participate in learning and training processes, as well as assist in research tasks.

Requirements

- For the Senior Researcher position: 4+ years of experience in research directly related to our areas of research or methodologies.
- For the Regular Researcher position: 1–3 years of research experience.
- For the Junior Researcher position: 0–1 years of experience.
- Experience with research from problem framing to final product, including both qualitative and quantitative methodologies.
- Excellent writing in English and Spanish. Impeccable spelling and grammar. Strong argumentative skills.
- Basic knowledge of the financial sector; demonstrated experience in corporate and/or project finance research.
- Demonstrated curiosity about research topics and Empower's work.
- A university degree in social sciences, economics, finance, business administration, journalism, or a field relevant to Empower's focus areas.



- Knowledge of research technologies, including databases, research platforms, and cartography. Preference for open-source software knowledge.
- Knowledge of strategic industries such as extractives, infrastructure and transportation, finance, etc., is highly desirable.
- Knowledge of Mexico's freedom of information request system. Knowledge of other systems is a plus.
- Familiarity with the human rights' normative framework. Integrity and ethical commitment in a human rights context.
- Critical and independent analytical skills regarding corporate capture of the State, elite theory, and preferably knowledge of elites in Mexico, the United States, or Latin America.
- Sensitivity to the interests, needs, and dynamics of communities and collectives. Patience, creativity, and flexibility to work with clients and counterparts with specific rhythms and needs, and a willingness to learn and share.
- Commitment to civil society strengthening and innovation for social change.
- Demonstrated ability to work both in teams and independently. Self-motivated with initiative, without the need for constant supervision. Efficient time management.
- Ability to communicate assertively and non-violently.
- Willingness to problem-solve, work with tight deadlines, and adapt to changing environments.

Application Process

Please send the following documents to admin@empowerllc.net.

- Brief statement of interest (less than one page). It should demonstrate your knowledge of our organization.
- Curriculum Vitae (no less than two pages; please include links to your profiles or work samples where possible).
- Writing samples in Spanish and English (3 in each language).
- Three professional references (full name, position, professional relationship, email address, and phone number). Reference letters are not accepted.

Please, no phone calls. Only shortlisted candidates will be contacted.

Empower guarantees equal opportunities in employment, consulting, and volunteer positions to everyone regardless of race, skin color, sexual orientation, gender identity, religion, age, ancestry, ethnic or national origin, marital status, or disability. We encourage women, LGBTTTIQ+ and non-binary individuals, Indigenous people, Afro-Latin people, and/or persons with disabilities to apply. If you are comfortable doing so, you may express your membership and/or identification with these groups in your statement of interest, and we will take this into account when selecting the right candidate.